

# TONBRIDGE & MALLING BOROUGH COUNCIL

## OVERVIEW AND SCRUTINY COMMITTEE

15 September 2015

### Report of the Chief Executive

#### Part 1- Public

#### Delegated

#### **1 SCRUTINY REVIEW PROGRAMME**

**To provide an update to the programme and agree the next set of reviews to be undertaken.**

#### **1.1 Reviews in Progress**

1.1.1 As reported elsewhere on this agenda, recommendations from the Panel undertaking the Peer Challenge review have now been reported. Recommendations from the Panel dealing with community engagement and focusing on the Parish Partnership Panel and Tonbridge Forum have had to be delayed to meet a request for the consultation period to be extended beyond the August holiday period. A further meeting of that Panel is now scheduled to take place on 6<sup>th</sup> October and its recommendations will be reported to the next meeting of the Overview and Scrutiny Committee in January 2016.

#### **1.2 The Next Scheduled Reviews**

1.2.1 As reported to the previous meeting of the Committee, the next two reviews to be undertaken are a review of charges and a review of grants awarded to key voluntary bodies.

1.2.2 Whilst the review of charges will proceed as planned, it is recommended that the planned review of holiday activity programmes, originally scheduled for later consideration, should now be brought forward in the programme. Scoping reports for both reviews appear later on this agenda.

1.2.3 In order to accommodate these changes, it is suggested that a report on the review of grants to key voluntary sector bodies be made direct to the next meeting of Overview and Scrutiny Committee in January 2016 to enable any recommendations to be built into the budget setting process. This will involve prior consultation with the groups concerned to enable their views to be taken into fully account before any final decision is made.

### **1.3 Proposed Panel Membership**

1.3.1 Scrutiny Panels now need to be agreed for the holiday activity programme and the charges review. As previously undertaken, each Panel will meet informally to consider the review issues and to agree recommendations to the Overview and Scrutiny Committee. Each Panel is drawn from the membership of the Committee and are chaired by its two Vice Chairmen. The Chairman of the Overview and Scrutiny Committee is a member of both Panels.

1.3.2 The suggested panel memberships are as follows:

#### Holiday Activity Programme Review

Anita Oakley (Chairman)  
 Allan Sullivan  
 Trevor Walker  
 Jean Atkinson  
 Mark Rhodes  
 Peter Bolt  
 Michael Base  
 Steve Hammond  
 Simon Jessel  
 Paul Drury (co-opted)

#### Charges Review

Sophie Shrubsole (Chairman)  
 Allan Sullivan  
 Janet Sergison  
 Jon Botten  
 Roger Dalton  
 Piers Montague  
 Ann Kemp  
 Mike Taylor  
 Sarah Spence  
 Derek Still (co-opted)

1.3.3 Provisional dates for the first meeting of each Panel, held in the Committee Room both with a 6.30pm start, are:

Holiday Activity Programme Review – 2<sup>nd</sup> November 2015

Charges Review – 4<sup>th</sup> November 2015

### **1.4 Legal Implications**

1.4.1 None

**1.5 Financial and Value for Money Considerations**

1.5.1 Matters to be addressed as part of each review.

**1.6 Risk Assessment**

1.6.1 n/a

**1.7 Equality Impact Assessment**

**1.8** The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

**1.9 Recommendations**

1.9.1 That the revised review programme and suggested meeting arrangements **BE APPROVED.**

Background papers:

contact: Mark Raymond

Nil

Julie Beilby  
Chief Executive